

EDUCATIONAL SUPERVISORS COURSE – ONE DAY – 18TH NOVEMBER 2015

- 9.00am** *Coffee and Registration*
- 9.15am** EXPECTATIONS OF THE DAY (Professor Paul Baker)
- 9.25am** ROLE OF EDUCATIONAL SUPERVISOR (Dr R Hunt)
- Understanding the difference between the clinical and educational supervisor role
 - Understand the difference between formative and summative assessment
 - Overview of different teaching and learning methods
 - Preparing and conducting a good educational supervision session
 - Making the best use of the Curriculum and e-portfolio
- 10.15am** *Coffee*
- 10.30am** ASSESSMENT ROLE (Dr S Watt)
- Identifying, understanding and addressing personal strengths and weaknesses as an Educational Supervisor
 - Reflect on their own capabilities and understand the trainee in a context rather than as a task
 - Feel confident in assessing their trainees' learning needs
 - Role of ARCP and Supervisor's report
- 11.15am** KNOWLEDGE AND SKILLS OF EDUCATIONAL SUPERVISORS (Prof S Carley)
- 11.45am** OBJECTIVE SETTING (Dr T Howling)
- Helping the trainee to set clear goals
 - Acknowledging the trainee's agenda, priorities and their impact on their performance
 - Understand the importance of the educational supervisor in the career development for trainees
- 12.15pm** FEEDBACK (Mr D Johnson)
- Understanding the importance of feedback
 - Giving effective feedback to trainees in a way which encourages learning
 - Appreciate the importance of feedback and learn how to use it effectively
- 12.45pm** *Lunch*
- 1.30pm** TRAINEE WITH DIFFICULTIES (Dr G Burrows & Dr M Taylor)
- Defining the problem
 - Understand the complexities of a trainee in difficulty
 - HENW flowchart for managing a trainee with difficulties
 - Understanding the Trusts support network
 - Feel confident in applying different strategies for managing trainees in these circumstances
 - Feel confident in applying different strategies to support the trainee who is excelling
- 3.00pm** SUPPORTING THE TRAINEE (Dr M Phillips)
- How to deal with Critical Incidents
 - How to support a trainee through them
- 3.30pm** Understanding the importance of contributing to the quality assurance of training and HENW processes involved in providing excellent training (?????????)
- 4.00pm** *Close*